



starline podcast

MAKE A GOOD TRIAL GREAT

CHECKLIST FOR TRIAL CHAIRS TO MAKE CERTAIN THEY HOST A GREAT TRIAL THAT FILLS!

Trial Chair Checklist

Pre-Trial

- Request a list of judges who have trials that fill and book them 2-3 years out, think about a nice gift to get them
- Get SOP's & a list of what is permitted at the facility
- Survey exhibitors about the run order they like, keeping in mind how close a big event may happen from your trial
- Get commitment from members willing to work, provide them with worker descriptions & create a worker sheet
- Ribbon/bar inventory - fun items for QQ's, tabs, Novice etc.
- Market the trial on social media, ask the secretary to e-mail exhibitors & brag about the cool things your club is doing

Trial

- Setup your photo op station - have a theme
- Post gate sheets & make splits
- Post worker list & have worker coordinator manage workers
- Display your awesome ribbon & bars
- Post pictures/videos from the trial on social media
- Give the judge your gift

Post-Trial

- Write thank you's to the facility owner, secretary, club members that helped & exhibitors